

Chapter 9 – Income and Expenses

Finances

Airedale Rescue is an expensive activity. The average rescued Airedale can have expenses ranging from \$300 to \$500. Money to operate is always a concern. This is why it is important that we all work together.

Donations

Many people work to ensure that SOAR can continue to help each and every Airedale we hear about. These people are behind the scenes working on fundraising to make up the difference between what we receive in adoption donations and what it costs us to help our beloved dogs.

The primary source of income for SOAR is donations. For most people, any donation is tax deductible since SOAR is a 501(c)(3) nonprofit organization. Donations are given in response to mailings, our auction, our Web site stories and Airedale adoptions. By far, our adoption donations make up the majority of our donations. We do not establish a specific amount for an adopter to donate. We have found that most people are generous in their financial support. Some even donate much more than what we suggest they consider. You can help us out by being diligent with paperwork and following procedures as outlined here.

Handling Income

There are two methods that SOAR can receive donations. If you receive adoption donations and need to send the money in or the adopter wants to mail a check or use credit cards or PayPal, you should make sure the adopter's name, the dogs name and the census number is included with any correspondence. The easiest way to handle the money is to have it sent directly to the sources listed below. If you do happen to get some of this money in yourself, please handle it promptly.

- Checks and cash. If you receive any checks or cash, you should send them to our treasurers at SOAR, 1721 Peavy Road, Howell, Michigan 48843 along with an accounting of what they are for. Checks should be made out to "SOAR."
- PayPal. If an adopter wants to use PayPal, the e-mail address is paypal@soar-airedale-rescue.com.

Discounts

Many vet offices, groomers and other professionals will give SOAR a rescue discount if you ask. Please don't be afraid to ask on our behalf. If the business needs our nonprofit number, contact the treasurers for a copy.

Handling Expenses

Vet, boarding, grooming and most other major expenses can be handled by SOAR's treasurers. Contact the treasurer either in advance of the appointment or while you are there. The treasurers will give the SOAR credit card number to the business. The treasurers are available during business hours. If the treasurers are not available for some reason, each of the officers also has a credit card and can handle the payment. Make sure you have the dog's name and census number that applies to the expense.

If you have any out-of-pocket expense you need reimbursement for, print out an SOAR Expense Reimbursement form. If the expense applies to a particular dog, be sure to include the dog's name and census number. In all cases, a receipt must be attached.

If you are considering an expense over \$100 (not related to a specific dog), contact one of the officers to talk it over. If your rescue will require an expense over and above normal expenses, you will want to let one of the officers know. We won't turn down help for any of our dogs, but we may have some other options.